



TIMELINE FOR MANAGING YOUR AWARD

Your *Ohio Arts Jobs Preservation Grant* is unlike other OAC grants because the activities supported by the grant are specific and require several reports during the grant period. The timeline below gives an outline of the management your award requires. We will work with your organization closely to be sure all grant terms are met and all reported data is accurate.

DATE	DELIVERABLE
August 21, 2009	Grant Agreement, Appendix A, Supplemental Terms and Conditions due to OAC
August 24, 2009	Payment of 75% of award issued to grantee (Allow two weeks for delivery.)
September 1, 2009	Grantee begins data tracking
September 21, 2009	First quarter ARRA Quarterly Reports due to OAC
October 2009	OAC contacts grantee to review first quarter data
December 21, 2009	Second quarter ARRA Quarterly Reports due to OAC
January 2010	OAC contacts grantee to review second quarter data
March 22, 2010	Third quarter ARRA Quarterly Reports due to OAC
April 2010	OAC contacts grantee to review third quarter data
June 21, 2010	Fourth quarter ARRA Quarterly Reports due to OAC
June 30, 2010	Grantee ends data tracking
July 2010	OAC contacts grantee to review fourth quarter data
July 30, 2010	OAC Final Report Form due to OAC for approval
August 2, 2010	Payment of 25% of award issued to grantee (Allow two weeks for delivery.)



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